

Register of jobseekers

Jari Lahti

Title of register	Register of jobseekers	
Contact person	Jari Lahti Head of Human Resources	jari.lahti@samk.fi +358 44 710 3130
Cause for handling	A legitimate interest based on a material connection between SAMK and the data subject when the data subject applies for a job at SAMK.	
Purpose of handling	Implementation and management of recruitment measures; processing applications; assessing the suitability of job applicants; and liaising on job search and recruitment matters.	
Groups of registered	People applying for a job at SAMK	
Information groups	Information groups	Retention period
	First names and surnames	Year of application + 2 years, for the selected to + 5 years
	Date of birth	Year of application + 2 years, for the selected to + 5 years
	Contacts	Year of application + 2 years, for the selected to + 5 years
	Education and experience: education, language skills, courses attended, profession, work experience, any specific skills, current and previous employment, duration and quality of employment, references.	Year of application + 2 years, for the selected to + 5 years
	Possible job application, CV and photo	Year of application + 2 years, for the selected to + 5 years
	Information relating to personal and aptitude assessments	Year of application + 2 years, for the selected to + 5 years
	Other information related to the job search and recruitment process, as well as other information provided by the job applicant himself/herself in his/her application and CV.	Year of application + 2 years, for the selected to + 5 years
Information sources	From the person himself/herself	
Groups of receivers	Statistics on recruitment for OKM	
Data transfer outside EU/ETA	The data will not be transferred outside the EU or EEA.	
Automatic decision-making	There is no automatic decision-making	
Profiling	Registrants are not profiled	
Explanation	tov = time of validity, in this case the duration of the assignment	